

Board Meeting Minutes

Sage International School of Boise, a Public Charter School, Inc.
Idaho Water Center
322 E. Front Street, Suite 236
February 15, 2010
6:30 pm – 10:15 pm

A regular meeting of the Sage International School was held on Monday November 16, 2009. Chair Kim Carter-Cram presided. The following members were in attendance:

Kim Carter-Cram
Mike Cram
Keith Donahue
Nancy Glenn
Bill Carter
Teresa Wood-Adams

Board member Evelyn Johnson was not in attendance.

Don Keller, start-up coordinator (non-voting) and seven (7) members were in the audience, including Lisa Lechner, Teresa Wood-Adams (YMCA), Suzanne Metzgar, Michael Snow, Ali (special ed teacher), and two other community members.

Chair Carter-Cram called the meeting to order at 6:30 pm.

1. January 18, 2010 Minutes

M/S (Cram/Carter): Motion was made to approve meeting minutes with no changes. Motion passed unanimously.

2. Consent Items

a. Treasurer's Report

Cram provided updates on what expenditures have been made since the last meeting;

b. Grant Update

Glenn handed out current balance sheet of grant (send to Mike electronically); grant budget balance is approximately \$195000.

c. Facilities Update

Carter provided update on facilities of Parkcenter; landlord is preparing lease; they will contribute \$50K towards build out; they will give us rent reduction first 2 years; \$174420 in construction costs plus permitting is estimated with a target of May 1 for work to start.

M/S (Cram/Carter): Motion was made to hire Rockwell to do necessary architecture work and begin permit process. Motion passed unanimously.

3. Coordinator Update

Enrollment is approximately 150;

YMCA – discussions continue with the YMCA on after school (M-Th 4-6pm) and Friday all day care;

Teresa Wood-Adams provided information on Y programs;

Lottery; Lottery will take place on March 1; we will have help from founders (Suzanne/Amy) and Diane Demerest will be neutral drawer; Kevin will be there to provide IT help for the student names; there will be a 24 hour notification/acceptance period;

Grant; there are two INL grant opportunities coming up;

Training – several training activities are coming up including:

Idaho Financial School Board Association workshop; March 3-4;
March 8 Bootcamp; open for all members; at State Dept of Ed;
Don will attend Parent Bootcamp with Suzanne at SDE;
Idaho Charter School Network Annual Conference; June 15-16;
National Charter School in Chicago; June 28-July 1; need 2 people to go;
PYP training for Don and will send 5 teachers to start the training;

4. Board Policies

Keith provided update on the board policies; he met with Don and will meet with charter personnel at state for additional policies. Keith will start working on the next series of policies.

5. Budget

April 1, 2010 to target; Don and Mike will meet to discuss target.

6. 501(c)(3) update

Don spoke with IRS contact and is expecting a letter asking for additional information regarding charters; contact said we could complete whole process by end of March 2010.

7. New Business

- a. Hiring process and timeline for teachers – tabled until next meeting;
- b. Minutes and Founders – Nancy sent email to Tamara confirming Keith Donahue on Board and Founder as well as Amy & Michael Snow and Suzanne Metzgar; Tamara hasn't responded but verbally indicated all is fine with the process.
- c. Potential new board member – Don introduced Teresa Wood-Adams as a potential new board member; Teresa provided background on her expertise and a CV.

M/S (Glenn/Carter); A motion was made to vote Teresa Wood-Adams on as board member. The motion passed unanimously.

8. Executive Session started at 8:30 pm

Personnel

M/S (Glenn/Carter). Motion was made to hire Lisa Lechner for up to \$4000 between now and end of June 2010. Four voted in favor; one vote opposed. Motion carried.

Discussion pursued on hiring Keller as employee/principal.

9. Adjourn

Meeting adjourned at 10:15 pm