

**July 6, 2009 Sage International School of Boise, a Public Charter School, Inc. Board Meeting**

**Sage International School of Boise, a Public Charter School, Inc.  
Board Meeting  
July 6, 2009  
2515 Heights Dr.  
Boise ID 83702**

A regular meeting of the Sage International School was held on Monday July 6, 2009 at 2515 Heights Dr. Boise, ID 83702. Chair Kim Carter-Cram presided. The following members were in attendance:

Bill Carter  
Mike Cram  
Nancy Glenn  
Kim Carter-Cram

Don Keller, start-up coordinator, was also in attendance (non-voting).

Chair Carter-Cram called the meeting to order at 6:00 pm.

1. Minutes from previous meeting (June 8, 2009) were reviewed.

**M/S (Cram/Carter): To approve minutes from June 8, 2009 meeting. *The motion passed unanimously.***

2. By-Laws

A discussion of the by-laws was made by Carter and Glenn; the final version, after email discussion of changes, was included in the July 3<sup>rd</sup> version of the charter application.

3. Building

An update on potential buildings was provided by Carter and Keller. The best option at this point is the Bronco Elite building, which Keller and Carter are going to pursue thru Gregg Gaddis (commercial agent). Information on the maximum # of students the building can hold (from Anser), along with considering a lease tied to the number of students will be pursued.

4. Regular Board Meetings

Twice monthly board meetings were agreed upon: including face-to-face meeting the first Monday of each month; teleconference meetings the third Monday of each month; schedule will change as appropriate.

5. Budget

Cram reported that the budget now included increased student class sizes and grade offerings between K-9. Glenn reported these numbers were included in the July 3<sup>rd</sup> version of the charter application.

6. Logo/Website

Discussion of logo and website occurred; Keller presented information from Fuel3 advertising and contacting two other companies (BSU contact from Johnson and Carew designs). The latter two did

not return phone calls and/or were busy. All agreed to move forward with Fuel3 for logo design. Depending on logo design, we may or may not request Fuel3 to design web page. Another option is to inquire about a BSU student. Keller will inquire on more details on web page design from Fuel 3 as well as inquire on other options.

**M/S (Cram/Glenn): To approve using Fuel3 for logo design up to \$850. *The motion passed unanimously.***

#### 7. Survey

Carter-Cram discussed survey she developed; Cram and Carter-Cram sent survey to contact list – Carter-Cram presented results of 38 respondents including the majority in favor of a public charter school such as Sage. Keller to send to contact list (friends, YMCA, etc); Glenn to send to contact list (friends, ISU).

#### 8. Other Business

##### *Grant*

Cram reported there is approximately \$27K in grant budget remaining; Keller suggested he and Carter-Cram attend IB training in Portland Nov 20-23 (\$595/person registration). Keller reported we cannot submit or pay for IB application until May 31, 2009 (\$8500 in grant will need to be spent on training and other project goals). Glenn provided update on grant dates – including report of activities and funds encumbered by July 31, 2009; request for Year 1 funding by July 31, 2009.

##### *501(c)(3)*

Keller reported the status of the 501 (c)(3) – working with Les (attorney). He is continuing to provide information as necessary with Les to complete this.

##### *Advertising*

Carter-Cram suggested we create an advertising plan in July for the school. We agreed and suggested first step is development of logo and webpage.

##### *Manuals*

Carter-Cram suggested developing drafts of policies and procedures for the school, including student handbook, teacher policies, etc. Keller will work on these in July, using the ISBS provided materials. Keller has developed the student handbook in the July 3 charter application and will work on refining.

##### *Job Descriptions*

Carter-Cram suggested thinking about developing job descriptions. Keller suggested there are ways to get creative with job descriptions, including increased salary for teachers for no teach aids, etc.

##### *Charter Hearing*

Keller will submit July 3 charter application to Tamara, electronically and hard-copy. Keller will also work on presentation.

The meeting was adjourned at 8:00 pm